

November 9, 2016
Re: 2017 Show Season

Dear Show Host:

On behalf of the Michiana Dressage Club, Inc. members and the Board, I would like to thank you for sanctioning your 2016 show with our club. The time and dedication you put forth allows our members to have a quality experience to develop and expand their dressage skills.

Believe it or not, it is time to look towards the 2017 show season. I wanted to extend an invitation to our current show hosts to reserve their 2017 show date by December 10, 2016. Show hosts whom request the date corresponding to the previous year will have priority, followed by returning show hosts that are requesting a new date.

We would like to stress some of the requirements for show sanctioning. There will be a \$10.00 a day late fee for ride times that are not submitted to the website coordinator by the Thursday before the show at 7pm. There will also be a \$10.00 a day late fee for all point cards that are not submitted to the president and/or point's person 7 days after the last show day.

We will continue the \$15.00 discount per show to hosts who hire "r" rated and above Judges for the 2016 season. The show sanctioning fee includes a full membership for the designated show host/contact. This entitles the show host/contact eligibility for Year End Awards without having to submit an additional membership fee. The full membership also includes the USDF GMO membership, and subscription to the USDF Connections Magazine. We would like to request the show hosts/contact limit their show bill/prize list to two pages per show, so we may keep the Omnibus printing costs contained.

**Sincerely,
Elizabeth Grainger
President
Michiana Dressage Club, Inc.**

Enclosures (3)
2017 Show Sanctioning Application
2017 Omnibus Advertising
2017 MDC, Inc Show Sanctioning Approvals, Ratings, Rules and Information

**Michiana Dressage Club, Inc.
2017 Show Sanctioning Application**

Please Note: When remitted, the MDC, Inc Board will only consider this application complete with the required approval fee(s) present.

APPLICATIONS, SHOW BILLS/PRIZE LISTS and FEES ARE DUE JANUARY 10, 2017.

Show Name: _____ Date Requested: _____

Show Facility & Location: _____

Opening Date: _____ Closing Date: _____

Show Contact Information

Name: _____ Phone: (____) _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

For Membership Purposes: AdultAm. _____ Pro. _____

Judge's Name(s) & Rating

1. _____

2. _____

Type of Stabling (if offered): Permanent Temporary Size of stall: _____

Do You Request MDC, Inc Mailing Labels? YES NO

\$10.00 fee for each show requesting Labels

Submitted By: _____ Date: _____

(Signature)

Make copies if you are sanctioning more than one (1) show.

Please sign the form and return along with a sanctioning fee of \$80.00 for the first show of the competition year, \$60.00 for each additional show in the competition year and \$10.00 per show if you are requesting mailing labels. **Include the \$15.00 discount per show if you hire an "r" or above rated Judge.**

Questions? Please email Elizabeth Grainger elizabethgrainger@gmail.com

Email Word file of show bill/prize list by January 10, 2017 to: elizabethgrainger@gmail.com

**Mail the completed form and funds by January 10, 2017 to: Elizabeth Grainger
19478 Miller Road
South Bend, IN 46614**

Michiana Dressage Club, Inc.

2017 Omnibus Advertising Rates

MDC is continuing to “go green” in 2017!

Front Cover (only one available).....\$100.00

*Front Cover will be sold on a first come first serve basis to be determined by receipt of advertising fee.

Full page.....\$75.00

Half page.....\$40.00

*Links Page (Web Link or E-mail)..... \$20.00

* Front Cover, Full and Half Page Advertisements in the 2017 Omnibus will also include a link to your website (if applicable) or your email address on our Links Page for one year! (until March 1, 2018).

Advertisements will be in print copy as well as in the web version posted on the MDC website.

Printed versions (in black and white) will be distributed per member request.

Web link example: Joe E. Smith, Dressage Instruction, www.abcdefghijklm.com

name title site

Email listing example: Joe E. Smith, Dressage Instruction, joeSmith@zmail.com

name title address

Deadline for 2017 MDC Omnibus Ad submissions is February 10, 2017.

MDC Newsletter

We also publish a monthly newsletter. If you have a clinic or something special you would like to advertise, in a timely manner, we recommend placing an ad in our newsletter.

Rates are per month.

See current newsletter for deadline dates.

	<u>Member</u>	<u>Non-Member</u>
Full page.....	\$30.00	\$40.00
Half page.....	\$20.00	\$30.00
Business card.....	\$5.00	\$10.00

Advertisements must be print ready and in Word format. Please email your ad to the address below, stating placement in 2017 Omnibus, monthly Newsletter or both. Payment is expected at the time of submission. **We cannot publish an ad without full payment.** **Be sure to proof your ad!**

We cannot be responsible for content errors at the time of submission.

Questions? Please email Elizabeth Grainger elizabethgrainger@gmail.com

**Mail funds by February 10, 2017 to: Elizabeth Grainger
19478 Miller Road
South Bend, IN 46614**

Make checks payable to: Michiana Dressage Club

Email ad to: elizabethgrainger@gmail.com

MDC, Inc. SHOW APPROVALS, RATINGS, RULES & INFORMATION

(Revised 11/2016)

MDC, Inc. APPROVED COMPETITIONS

1. MDC, Inc approved competitions are shows which are approved by the Board of Directors for the purpose of having the points for scores received by the MDC, Inc member entered, recorded and counted towards the MDC, Inc Awards and Trophy programs. Each show requesting the MDC, Inc show approval must pay a fee. MDC, Inc shall not be entitled to financially benefit from or be held responsible for approved shows in any way other than those responsibilities as stated in the approval agreement.
2. MDC, Inc. sponsored competitions are presented by the MDC Board or a show accepted by the Board to be a sponsored show for the same purposes of the approved shows in regard to the Awards and Trophy programs. MDC, Inc will be legally and financially responsible for a sponsored show and entitled to financially benefit from it in accordance with purpose of, and agreements with said show. A sponsored show does not pay approval fees or rental fees for the MDC, Inc arena and letters.
3. All MDC, Inc approved and sponsored competitions are included in the MDC, Inc calendar, published in the newsletter. MDC, Inc member shows are those competitions that renew approval annually and have their respective dates and comparative dates held from year to year.
4. **Applications:** Any dressage competition requesting MDC, Inc approval must complete an application form, show bill/prize list and remit both with the proper fees to the current MDC President (who will forward fees to the Membership/Records office) by January 10, 2017. All applications shall be retained by President's office for the Club's permanent records.
 - a. Member shows will be contacted at the end of the MDC, Inc show season and will receive information needed to apply for show approval for the upcoming season. A preliminary calendar will be in the January/February newsletter provided applications and show bills have been received.
 - b. Members requesting show approval shall receive a preliminary calendar with deadlines listed for confirmation of date, and any information needed to publish the final calendar. A final calendar will be in the March/April newsletter. Updates will be printed as needed.
 - c. The application for MDC, Inc approval for the current year's shows will be held for previous show dates until December 10 of the new membership year. After December 10, that show date may be given to another show. If you want your date reserve it early!**
 - d. Member shows will receive approval if:
 - i. They have returned the required notice of intent to hold the same show with the same comparative date or weekend, by January 10 of the new membership year.
 - ii. Their show is in good standing with MDC, Inc.
 - iii. Applications, show bill/prize list and fees are received by the due date (January 10, 2017).
 - iv. The MDC, Inc disclaimer, in its entirety, is clearly visible on the front page of the show bill/prize list.**

“Neither MDC, Inc, nor any of its officers or agents or the property owners and management accept liability for any accident, injury, or illness to horses, riders and handlers, trainers, owners, attendants, volunteers, operators, concessionaires, or any person or property.”
 - v. An “L” rated judge, or higher, must be employed for all MDC approved classes.
 - vi. Ring sizes, as indicated by USDF and USEF, must be used as indicated for specific tests.

e. Member shows cannot change dates for their annual show without renewed Board Approval.

- f. New shows requesting approval will be granted approval if:
- i. There is no other MDC, Inc approved show being held on that same weekend, unless it is on the same show grounds.
 - ii. Application for approval with all the required information and fees is received in time for the MDC, Inc Board or current President to approve the date and the show.

5. Approval Fees:

- a. The fee provides *a full participating membership to the MDC, Inc.* for the listed Show Host/Contact.
- i. Each Show Host/Contact will receive the MDC, Inc newsletter and all mailings/information pertinent to the MDC, Inc approved shows and their committees.
 - ii. The Show Host/Contact will be able to participate in clinics and workshops at special member rates when offered.
 - iii. The Show Host/Contact will receive a GMO Membership to the USDF.
 - iv. The Show Host/Contact will be eligible for the MDC, Inc Awards and Trophy programs.
- b. The Show Host/Contact does not necessarily have to be the show secretary. The Show Host/Contact is to be the person listed in the MDC, Inc Calendar of Approved Competitions to receive all inquires in regards to the show and to receive the Club's mailings concerning the same. The Show Host/Contact will assume all responsibilities for the show, with respect to the approval rules.
- c. The correct approval fee must be sent with the application and show bill/prize list to the current President. Checks are be made payable to the **Michiana Dressage Club, Inc.** All fees received will be forwarded to the MDC, Inc Treasurer with monthly membership reports.
- d. The Show Sanctioning Approval fees are:
- i. \$80.00 for the first competition of the show season
 - ii. \$60.00 for each additional competition of the show season
(*i.e.: 1 show over 2 days = \$80.00, 2 shows over 2 days = \$140.00, 3 shows in the competition year = \$200.00*)
 - iii. \$10.00 if you would like mailing labels
 - iv. **\$15.00 discount per show to hosts whom employ an "r" or above rated Judge**
- e. Approval fees can only be partially refunded if notice of a change or cancellation is received prior to thirty days before the competition date and if labels and other material have been printed or sent. In all cases a minimum of \$5.00 will be retained to cover office expenses.
- d. Mailing labels, if requested, will be sent by date requested only if a minimum of fourteen (14) days is allowed between the date applications are received by MDC, Inc and the date the labels are needed.

6. Information:

- a. All show dates will be listed on the MDC website along with show bills/prize lists and entry forms.
- b. Electronic versions of show bills/prize lists for the Omnibus should be sent by January 10, 2017 to:
- President: Elizabeth Grainger elizabethgrainger@gmail.com
and
Newsletter: Elizabeth Grainger elizabethgrainger@gmail.com
Word files are preferred.

- c. Electronic versions of show bills/prize lists for the MDC, Inc website should be sent to:
Janeen Pasquill janeenpasquill@yahoo.com
PDF files are preferred.
- d. Ride times must be e-mailed to Janeen Pasquill janeenpasquill@yahoo.com
preferably no later than 7 pm on the Thursday before the show. The ride times will be posted on
the MDC website. There will be a \$10.00 a day late fee charge for everyday that the rider times
are not submitted by the Thursday before the show by 7pm.
- e. MDC, Inc. strongly recommends show results be sent within seven (7) days to the current
President and current Points Recorder. There will be a \$10.00 a day late fee charge for every day
that the points are not submitted.
President: Elizabeth Grainger elizabethgrainger@gmail.com
- f. Show results must be kept on hand for a total of one (1) year from the show date by the show
host/contact. It is show host's responsibility to maintain all records, should points or percents be
questioned.

MDC, Inc RATINGS FOR APPROVED DRESSAGE COMPETITIONS

1. The MDC, Inc has established a rating system for all approved shows to help members identify the type of shows being presented, to encourage schooling shows to employ USEF rated judges and to urge show committees to present USEF/USDF sanctioned competitions. Each show will be assigned a rating of (1), (2) or (3), depending upon the rating requested by the show committee and the information given on the show application.
2. The rating of each show will have a bearing upon the MDC, Inc High Point Awards for each rider competing in MDC, Inc Approved shows. The rating is the coefficient used to determine the number of points awarded for each placing.
 - a. Rating (1): Schooling shows that elect not to employ an USEF-rated judge, nor and MDC Technical Advisor or an USEF T.D., that are primarily interested in providing a small, informal schooling competition of less expense, and aim toward the needs of local riders receive a (1) rating. These shows do not have MDC affiliation nor recognition. Such a show must employ a judge who is at least a graduate of an approved USDF learner judge program (L). In addition, classes may be held in a non-standard dressage arena if it is so stated on the show bill/prize list. Points awarded are multiplied by a coefficient of (1) for year-end awards.
 - b. Rating (2): Schooling shows that meet the criteria of the (1) rated shows, and also have MDC affiliation or approval. A schooling show of a (2) rating must always provide an arena of correct size for all dressage levels in accordance with the USEF rules and must include all required information in the prize list. Points awarded are multiplied by a coefficient of (2) for year-end awards.
 - c. Rating (3): All USEF/USDF sanctioned competitions receive a rating of (3). As USEF rules must be followed, there are no added rules for the rating assigned. A show rated (3) need only follow applicable MDC approval rules. Points awarded will be multiplied by a coefficient of (3) for year-end awards.

RULES FOR GOVERNING MDC, Inc. APPROVED SHOWS

1. An MDC, Inc approved show must adhere to the rules in accordance with the designated rating. Failure to comply with any rule may result in a fine of \$25.00 and/or withdrawal of MDC, Inc approval.
2. If the show has not been published in the Omnibus, then a show bill/prize list must be sent to each current member of the MDC at least thirty days prior to the competition's date and a minimum of two weeks prior to the closing date for entries.
3. If an approved competition is cancelled after show bills/prize lists have been sent, the show must send notice to all MDC, Inc members by postcard, via email or through an announcement published in the MDC, Inc newsletter, provided that an announcement can appear in a published issue prior to the day the show was to have been held. If canceled before the show bills/prize lists have been sent, an announcement must be sent to the Newsletter Editor and President as soon as possible. If canceled after entries have been sent, all MDC, Inc. members whose entries were received **MUST** be contacted by phone immediately.
4. The show bill/prize list of all MDC, Inc approved and sponsored competitions **MUST** include a disclaimer of liability in regard to the Michiana Dressage Club, Inc.'s responsibility of the same.
 - a. *"Neither MDC, Inc, nor any of its officers or agents or the property owners and management accept liability for any accident, injury, or illness to horses, riders, and handlers, trainers, owners, attendants, volunteers, operators, concessionaires, or any person or property."*
5. The show bill/prize list must state clearly that the show is MDC, Inc approved and must indicate the rating. Printed in a prominent place, i.e., MDC, Inc. (2).
6. The show bill/prize list must contain all necessary information and class specifications, such as the following;
 - a. Arena size and footing, (2) and (3) rated shows must use standard arenas unless an exception is approved.
 - b. Stabling availability.
 - c. Facilities available (concessions, telephones, rest rooms, etc.)
7. All show bill/prize lists should state clearly, *"MDC, Inc members are responsible for knowledge of and adherence to all MDC, Inc. rules that govern competitors and the MDC, Inc approved competitions."*
8. If MDC, Inc membership and dressage information flyers have been sent, they must be displayed in a prominent place and made available to all interested parties on the date/s of the competition in the Secretary's office.
9. Competitors who have had clinics or lessons with the presiding judge within 30 days preceding the show must show H.C. (Hors Concours, scored do not count). Scores will not count for awards either at that show or for the year-end awards.
10. Any exceptions to the approval rules may only be allowed by the MDC, Inc Board of Directors or the current MDC, Inc President.

REGULATIONS FOR DRESSAGE ARENAS (ACCORDING TO USEF SPECIFICATIONS)

1. The standard arena is 60meters (198 feet) long and 20 meters (66 feet) wide. The following must be held in a standard dressage arena: First Level through F.E.I. Level tests and USEF Qualifying tests.
2. The small arena is 40 meters (132feet) long and 20 meters (66 feet) wide. Only Intro Level and Training Level tests may be ridden in a small dressage arena.
3. MDC, Inc requires that (2) and (3) rated shows adhere to the USEF's arena specifications, with exception to be allowed to a show rated (2) by the MDC, Inc Board only for special and sufficient reason and if the show bill/prize list so states.
4. Exceptions to arena requirements can only be allowed with permission from the Board of Directors or the acting President of the MDC, Inc for special circumstances such as early spring shows or late fall shows using only an indoor riding facility. **The size of the arena provided for the show must be clearly stated on the show bill/prize list.**

MISCELLANEOUS INFORMATION FOR MDC, Inc APPROVED SHOWS

1. Shows are requested to offer Suitable-to-Become-a-Dressage-Horse Class (Dressage Suitability) that are open to all horses, regardless of age, that have not been shown above First Level (not to be restricted to just Novice Horses).
2. Combination classes (any category) may also be offered and are two classes of the same level and test, which are to be ridden as one class but scored as two separate classes. Winners will be pinned in each class, and points received will be recorded as two classes. Each class should be offered as separate class, with normal fee for each, but with the rider having the option to enter both classes for a special fee (not double the fee of one). The show bill/prize list should state with the class specification that the two classes are to be ridden as one. The rider will ride once, but will be scored twice if both classes have been entered.
3. It is recommended that show managers/secretaries do not compete in shows in which they are working and suggested that USEF guidelines be followed.